



TOWN OF VIEW ROYAL

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING TUESDAY, NOVEMBER 22, 2022 @ 7:00 PM TEAMS MEETING

AGENDA

In light of the COVID-19 pandemic, this Community Development Advisory Committee meeting will be held electronically. Should you wish to listen to this meeting by telephone, please use the following phone number and conference ID:

Phone: 778-402-9227

Conference ID: 599 703 506#

If you have any questions, please contact the Administration Department at 250-479-6800.

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
(motion to approve)
3. **MINUTES, RECEIPT & ADOPTION OF**
 - a) **Minutes of the Community Development Advisory Committee meeting held
March 22, 2022** Pg.3-5
(motion to adopt)
 - b) **Minutes of the Community Development Advisory Committee meeting held
April 26, 2022**..... Pg.6-7
(motion to adopt)
4. **CHAIR'S REPORT**
5. **PETITIONS & DELEGATIONS**
6. **BUSINESS ARISING FROM PREVIOUS MINUTES**
7. **REPORTS**
 - 7.1 **STAFF REPORTS**
 - 8.2 **COUNCIL REPORTS**
(motion to receive)
 - a) **Minutes of the Council meetings held March 15, 2022 to September 20, 2022**
View on the Town's [website](#)

8. CORRESPONDENCE

9. NEW BUSINESS

a) Proposed Advisory Committees Structure

(Referred from Nov. 15, 2022 Council Meeting)

As discussed at its November 15, 2022 meeting, Council is seeking feedback on the proposed expansion, which includes the following advisory committees:

1. Parks and Recreation
2. Environment
3. Arts and Culture
4. Planning, Development and Engagement
5. Transportation

b) Active Transportation Network Plan – Baseline Conditions Report

(Referred from Nov. 15, 2022 Council Meeting)

THAT the Active Transportation Network Plan Baseline Conditions Report be referred to the Community Development Advisory Committee for information and review.

1. As discussed by Council at its November 15, 2022 meeting, CDAC is encouraged to participate by assessing the pedestrian network and the transit network for the same aspects that the recent bicycle tours did, specifically:
 - i. What is the current state of infrastructure and how does it compare to best practices?
 - ii. Where are the Town's key destinations and why are people not walking or taking transit to those destinations?
 - iii. What are the short-term priority projects?
2. Baseline Conditions Report dated August 2022
View on Town's [website](#)

11. CLOSED MEETING RESOLUTION

12. TERMINATION

Next Community Development Advisory Committee Meeting – January 24, 2023



TOWN OF VIEW ROYAL

MINUTES OF THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING HELD ELECTRONICALLY ON TUESDAY, MARCH 22, 2022

PRESENT: A. Flint, Vice Chair
J. Baker
R. Baker
D. Faulks
D. Lark
J. Melvin
Councillor Kowalawich, Council Liaison
Councillor Rogers, Council Liaison

REGRETS: K. Fabris, Chair
M. Ayala
K. Porter
H. Sharma

ALSO PRESENT: L. Chase, Director of Development Services
A. Heimburger, Recording Secretary

0 members of the public
0 members of the press

1. **CALL TO ORDER** – The Vice Chair called the meeting to order at 8:07 p.m.

2. **WELCOME TO NEW MEMBERS**

a) Selection of Chair and Vice Chair

MOVED BY: R. Baker
SECONDED: J. Baker

THAT K. Fabris be appointed as Chair of the Community Development Advisory Committee.

CARRIED

MOVED BY: D. Faulks
SECONDED: J. Melvin

THAT A. Flint be appointed as Vice Chair of the Community Development Advisory Committee.

CARRIED

3. **APPROVAL OF AGENDA**

MOVED BY: R. Baker
SECONDED: J. Baker

THAT the agenda be approved as presented.

CARRIED

4. MINUTES, RECEIPT & ADOPTION OF

- a) Minutes of the Community Development Advisory Committee meeting held September 28, 2021

MOVED BY: D. Faulks

SECONDED: J. Melvin

THAT the minutes of the Community Development Advisory Committee meeting held September 28, 2021 be adopted.

CARRIED

5. CHAIR'S REPORT

6. PETITIONS & DELEGATIONS

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. REPORTS

8.1 STAFF REPORTS

8.2 COUNCIL REPORTS

- a) Minutes of the Council meetings held October 5, 2021 to December 7, 2021

MOVED BY: J. Baker

SECONDED: R. Baker

THAT the minutes of the Council meetings held October 5, 2021 to December 7, 2021 be received.

CARRIED

- b) Minutes of the Council meetings held January 18, 2022 to March 1, 2022

MOVED BY: J. Baker

SECONDED: R. Baker

THAT the minutes of the Council meetings held January 18, 2022 to March 1, 2022 be received.

CARRIED

9. CORRESPONDENCE

10. NEW BUSINESS

a) Capital Bike from the March 22, 2022 Joint Advisory Meeting

The Committee discussed Capital Bike's presentation, specifically:

- the recent agreement signed by the Town and WATT Consulting Group for provision of an Active Transportation Network Plan;
- benefits of Dutch roundabouts within existing Town roundabouts;
- challenges to accommodate cycling infrastructure in View Royal due to varying road widths; and

- use of existing “crash data” available through ICBC to better understand problem areas. Town staff will forward the website link to ICBC crash site data to Advisory Committee members.

b) Draft Community Climate Action Strategy

Following a presentation by the Senior Planner at the March 22, 2022 Joint Advisory meeting, the Committee discussed BC Energy Step Code implementation and the current status, next steps, and significance of the Community Climate Action Strategy. The Committee felt the Community Climate Action Strategy warrants further in-depth discussion at a future special meeting.

MOVED BY: R. Baker
SECONDED: J. Melvin

CDAC-01-22 THAT the Committee recommend to Council that the Community Development Advisory Committee further discuss the Community Climate Action Strategy at a special meeting scheduled for April 26, 2022.

CARRIED

11. CLOSED MEETING RESOLUTION

12. TERMINATION

MOVED BY: J. Melvin
SECONDED: D. Faulks

THAT this meeting now terminate at 8:40 p.m.

CARRIED

CHAIR

RECORDING SECRETARY



TOWN OF VIEW ROYAL

MINUTES OF THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING HELD ELECTRONICALLY ON TUESDAY, APRIL 26, 2022

PRESENT:

K. Fabris, Chair
A. Flint, Vice Chair
M. Ayala
J. Baker
R. Baker
D. Faulks
J. Melvin
K. Porter

Councillor Kowalawich, Council Liaison
Councillor Rogers, Council Liaison

REGRETS:

D. Lark
H. Sharma

ALSO PRESENT:

L. Chase, Director of Development Services
I. Leung, Director of Engineering
J. Chow, Senior Planner
A. Heimburger, Recording Secretary

0 members of the public
0 members of the press

1. **CALL TO ORDER** – The Vice Chair called the meeting to order at 7:01 p.m.

2. **APPROVAL OF AGENDA**

MOVED BY: K. Porter

SECONDED: J. Melvin

THAT the agenda be approved as presented.

CARRIED

3. **MINUTES, RECEIPT & ADOPTION OF**

4. **CHAIR'S REPORT**

5. **PETITIONS & DELEGATIONS**

6. **BUSINESS ARISING FROM PREVIOUS MINUTES**

7. **REPORTS**

7.1 **STAFF REPORTS**

7.2 **COUNCIL REPORTS**

8. **CORRESPONDENCE**

9. **NEW BUSINESS**

a) Draft Community Climate Action Strategy

The Committee discussed the draft Community Climate Action Strategy. Topics included:

- providing information from the Strategy to the public in an accessible manner;
- efficiency of different modes of public transportation;
- importance of maintaining the rail corridor through View Royal;
- “granular” level thinking to promote change in individuals’ habits;
- support for flexible work schedules;
- considering Town funding to support heat pumps and youth bus passes;
- support for Town operations and projects to be conducted through the lenses of the Strategy and the Active Transportation Network Plan; and
- comments from a construction perspective.

MOVED BY: J. Melvin

SECONDED: A. Flint

CDAC-02-22 THAT the Committee recommend that Council explore allocating consistent funding to support expanding greenhouse gas reduction initiatives that directly support community members’ emissions reductions.

CARRIED

MOVED BY: K. Fabris

SECONDED: A. Flint

CDAC-03-22 THAT the Committee recommend to Council that additional language be included in the Community Climate Action Strategy regarding implementation of climate action occurring in partnership with organizations and neighbouring communities.

CARRIED

MOVED BY: D. Faulks

SECONDED: J. Melvin

CDAC-04-22 THAT the Committee recommend that Council explore and support initiatives to bring rail through the community for commuter travel.

CARRIED

MOVED BY: J. Melvin

SECONDED: M. Ayala

CDAC-05-22 THAT the Committee is generally supportive of the draft Community Climate Action Strategy

CARRIED

11. CLOSED MEETING RESOLUTION

12. TERMINATION

MOVED BY: K Fabris

SECONDED: J Melvin

THAT this meeting now terminate at 8:28 p.m.

CARRIED

CHAIR

RECORDING SECRETARY